



Additional Needs and Inclusion Policy

The nursery will have regard to the Additional Learning Needs and Education Tribunal (Wales) Act 2018 and become familiar with the ALN code for Wales.

Staff, helpers, parents/carers and visitors who have additional needs will be welcomed and supported by the provision, in keeping with the Equal Opportunities Policy, with the needs of all being of paramount importance always.

The nursery aims to provide welcome appropriate learning opportunities for all children. The nursery will cooperate and seek the advice and support of the referral scheme, where available, and all relevant agencies, whilst respecting the rights of the children and their families at all times.

Any child attending the nursery with significant additional learning needs/medical needs will have their name, details of condition, risk assessment, forwarded to the nursery's insurance company.

Children with additional needs, like all children, should be admitted after full consultation between parents/carers, group staff, referral scheme coordinator and any other relevant agency workers involved.

Prior to the admission of a child, parents/carers will be informed of any health and safety procedures, and risk assessments which will be in the interest of the child.

Every effort will be made to include all children in activities, if necessary, equipment may be adapted to meet the specific needs of the child. Children with additional needs will be considered when outings and events are being arranged.

The nursery may request additional assistance, via an appropriate local Referral Scheme where available.

Records of the children's progress will be maintained and reviewed regularly, and records will only be released to other agencies and professionals with the full written permission of parents.

The nursery will fully co-operate with all appropriate agencies, i.e. health visitors, medical staff, therapists, social workers etc. to meet the specific needs of each child (subject to parental permission).



The nursery ensures that a child centered approach is used when planning for the learning journey of each child, consideration is given to the developmental needs of all children. Their views and the views of their parents/carers will be taken into account in the planning process.

As an Education Provider we have a role in working with Local Authorities to identify children with possible ALN.

Where we believe a child may have ALN we would discuss this with the parent/carer. A conversation would be had to help the parent/carer understand the referral process available for their child and open options for them to refer themselves or through the setting. Parents will be made aware that they have a choice of referral or not.

**Staff, whenever possible, will attend appropriate additional needs training.
The additional needs coordinator (ALNCo) is Donna Rix.**